

EXTENDED ESSAY DEADLINES



RE Mountain Secondary School
IB Graduates 2022

- November 16 Introduction to the Extended Essay process – forms home
- November 20 Parent forms due
- November 23 Three subject choices to be submitted on online form—link in Managebac
- November 24 Mentor decisions made by IB team
- November 14 Library Session – research skills, academic honesty
- November 26-27 Students notified of subject area of EE and mentor assigned to them (**MUST** make contact before December 11th)—This is your first formal reflection meeting
- December 16 Final due date for first reflection on RPPF Form on Managebac
- January 22 EE Proposals must be entered into Managebac for mentor approval. Go to WORKSHEET TAB (bottom right) and then “Edit Extended Essay proposal” (top right) to enter your proposal for approval.
- February 11 Research Question finalized with mentor
- March 31 Annotated Bibliography due
- March/April Research, writing, revision—Second formal reflection meeting should take place sometime during this writing process. Second reflection must be completed on RPPF following this meeting
- April 30 Final due date for second reflection on RPPF Form on Managebac

May 25	Two 'Completed Copies' of Extended Essay must be submitted – one to mentor and one to ToK teacher. Upload your completed essay to Turnitin using the Mentor Code provided to you in ToK class.
June	Meet with supervisor for Copy Conference – term 3 mark provided, based on completion of tasks
July/August	Summer work period for revising your essay Secondary or long term labs and field studies
September	Lab and Field studies students must have a mandatory meeting with mentor
October	First day of ToK class – 2 copies of EE submitted (one for mentor, one for ToK teacher), upload your EE to Turnitin and to Managebac.
January 2022	Meet with your mentor for your final formal reflection meeting (viva voce). Complete your final reflection on the RPPF on Managebac following this meeting
Feb. 3, 2022	Final due date for final reflection on RPPF Form in Managebac